



Switching Your Account Requesting to Close Your Account

Use this form to notify your bank that you wish to close your account after you're sure that all transactions have cleared and that your direct deposits and automatic payments have been changed to IBA.

To: Customer Service Bank: _____
Address: _____
City, State, Zip: _____

Please close my account described below. All transactions have cleared the account and all direct deposits and/or automatic payments have been stopped.

Name on Account Joint Account Holder Name

Account Number/Type of Account Balance to Close the Account

- No disbursement of funds from this account is necessary because:
 - This account has a zero balance
 - I have written a check for the balance shown above
- Please prepare a bank check for the balance of my account, payable to me and send it to me at the address on record at your bank.
- Please prepare a bank check for the balance of my account, payable to International Bank of Amherst for my benefit and mail it to:
 - Attention: Customer Service
 - International Bank of Amherst
 - PO Box 39
 - Amherst, WI 54406

Please include instructions that the check should be deposited in my
 Checking account
 Savings account

If you have questions, please contact me at: _____
Daytime Phone Number

Thank you for your attention to this matter.

Customer Signature